

## I. DENOMINATION OF THE EVENT

VENUE: Avenches (IENA) Open Swiss Championships

DATE: 11 – 13 September 2020

NF: SUI

EVENT CATEGORIES:

Long		Short		Long		Short CCI5*-	
L	<input type="checkbox"/>	CCI(O)4*-S	<input checked="" type="checkbox"/>	CCIYR3*-L	<input type="checkbox"/>	CCIYR3*-S	<input type="checkbox"/>
CCI(O)4*-L	<input type="checkbox"/>	CCI(O)3*-S	<input checked="" type="checkbox"/>	CCIJ2*-L	<input type="checkbox"/>	CCIJ2*-S	<input type="checkbox"/>
CCI(O)3*-L	<input type="checkbox"/>	CCI(O)2*-S	<input type="checkbox"/>	CCIH3*-L	<input type="checkbox"/>	CCIH3*-S	<input type="checkbox"/>
CCI(O)2*-L	<input type="checkbox"/>			CCIH2*-L	<input type="checkbox"/>	CCIH2*-S	<input type="checkbox"/>
CCI1*-Intro <input type="checkbox"/>							
CCI(O)P1-L	<input type="checkbox"/>	CCI(O)P1-S	<input type="checkbox"/>				
CCI(O)P2-L	<input type="checkbox"/>	CCI(O)P2-S	<input type="checkbox"/>				
CCI2*-L reserved for ponies	<input type="checkbox"/>	CCI2*-S reserved for ponies	<input type="checkbox"/>				

**The CCI4\*-S Event is not a qualifier for the 2020 Olympic Games. Qualifying results obtained at this competition remain a qualifier for FEI Eventing competitions, FEI Eventing Athlete Rankings and for the Athletes categorisation.**

CHAMPIONSHIP CATEGORIES:

Championship 4\*  Championship 3\*  Championship 2\*   
 Senior  Young Rider  Junior  Pony   
 Young Horses   
 Championship official title: \_\_\_\_\_ (as per contract)

## II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 19 November 2019
- FEI General Regulations, 24<sup>th</sup> edition, effective 1<sup>st</sup> January 2020
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1 January 2018, updates effective 1<sup>st</sup> January 2020
- FEI Eventing Rules and its Annexes, 25<sup>th</sup> Edition, effective 1<sup>st</sup> January 2020
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2020
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2015 WADA Code, effective 1<sup>st</sup> January 2015
- **The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice**
- All subsequent published revisions/updates, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 20 July 2020

Catrin Norinder  
FEI Director Eventing and Olympic

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<p>PRESS EQUIPMENT AND OTHER ITEMS LEFT IN THE PRESS WORKROOM, PRESS LOCKERS, THE PRESS TRIBUNE OR ANYWHERE ON THE SHOWGROUNDS ARE LEFT ENTIRELY AT THE OWNER'S RISK. THE ORGANISING COMMITTEE DOES NOT ACCEPT ANY RESPONSIBILITY FOR ANY LOSS OR DAMAGE TO SUCH EQUIPMENT OR ITEMS. MEMBERS OF THE PRESS ARE ADVISED NOT TO LEAVE ANY EQUIPMENT OR PERSONAL ITEMS UNATTENDED.....</p>		
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### III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <https://inside.fei.org/fei/regulations/general-rules>.

## IV. GENERAL INFORMATION

### 1. ORGANISER

Name: IENA  
Address: Jean-Pierre Kratzer  
Telephone: +41 79 417 70 17  
Email: jean-pierre.kratzer@iena.ch  
Website: www.iena.ch

Contact Details Show Ground:

Address: IENA Promotion Sàrl, Les Longs prés 1a, CH – 1580 Avenches  
Telephone: +41 26 676 76 76  
GPS Coordinates: Latitude 46.156561 /  
Longitude: 4.797655

Arrival by road: A1 / E28  
Arrival by train: Train station: Avenches,  
Arrival by plane: Geneva

### 2. ORGANISING COMMITTEE

Honorary President:  
President of the Event: Jean-Pierre-Kratzer  
Show Secretary: Sabine Begert  
Press Officer: Gabriella Droux

### 3. EVENT DIRECTORS

Name: Danièle Vogg and Dominik Burger  
Address: Les Longs-Prés 1, CH-1580 Avenches  
Mobile Vogg: + 49 160 904 140 21  
Mobile Burger: +41 79 237 07 35  
Email: vogg@gmx.net  
Email: dominik.burger@vetsuisse.unibe.ch.

### 4. STABLE MANAGER

Name: Danièle Vogg  
Telephone: 0049 160 90414021  
Email: vogg@gmx.net

## V. OFFICIALS

Ref	Panel	Competition	Function	FEI ID	NAME	NF	Level (Nat, 1, 2, 3)	Contact details	
1	Ground Jury 1 <sup>st</sup> Competition		Ground Jury President	10049956	Martin Plewa	GER	3	<a href="mailto:mail@martin-plewa.de">mail@martin-plewa.de</a> 00491712196650	
			Ground Jury Member	10051298	Geneviève Pfister	SUI	3	<a href="mailto:genevieve_pfister@hotmail.com">genevieve_pfister@hotmail.com</a> 0041794350057	
			Ground Jury Member						
	Ground Jury 2 <sup>nd</sup> Competition		Ground Jury President	10050164	Annabel Scrimgeour	GBR	3	ascrim60@gmail.com 0044797752358	
			Ground Jury Member	10103463	Nicola Nicholson	FRA	2	<a href="mailto:nickynicholson@orange.fr">nickynicholson@orange.fr</a> +33 6 11 07 05 31	
			Ground Jury Member						
	Ground Jury 3 <sup>rd</sup> Competition		Ground Jury President						
			Ground Jury Member						
			Ground Jury Member						
	Jumping test Judge		Jumping test Judge		respective Ground Jury				
2	Technical Delegate		Technical Delegate	10051022	Jean-Michel Berkovits	SUI	3	jmbmds@gmail.com 00393404984996	
			2nd Technical Delegate						
			Assistant Technical Delegate		Marius Marro	SUI	Nat	<a href="mailto:m.marro@sunrise.ch">m.marro@sunrise.ch</a> 0041763601612	
3	Course Designer		Course Designer	1001096	Peter Hasenböhler	SUI	3	peterhasenboehler@bluewin.ch 0041793111703	
			Assistant Course Designer		Stefan Rufus	SUI	Nat	<a href="mailto:s.rufus@bluewin.ch">s.rufus@bluewin.ch</a> 0041794081869	
			Course Builder (& company name if applicable)						
			Jumping Course Designer		Ernst Beer	SUI	Nat	<a href="mailto:ernst.beer2005@gmail.com">ernst.beer2005@gmail.com</a> 0041796534259	

CHECKLIST FOR DRAFT SCHEDULE  
EVENTING 2020



4	Chief Steward		Chief Steward	10052484	Jean-Claude Borgeaud	SUI	L 2	<a href="mailto:frohberg@bluewin.ch">frohberg@bluewin.ch</a> 0041465672008
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CHECKLIST FOR DRAFT SCHEDULE  
EVENTING 2020

5	Assistant Stewards		Assistant Steward	10052508	Pierre Gavillet	SUI	L 1	<a href="mailto:ps.caviellet@bluewin.ch">ps.caviellet@bluewin.ch</a> 0041792029218
			Assistant Steward	10051863	Catherine Batard	SUI	Nat	<a href="mailto:cbatard@bluewin.ch">cbatard@bluewin.ch</a> 0041787739954
			Assistant Steward					
			Assistant Steward					
6	FEI Veterinary Delegate		FEI Veterinary Delegate	10050419	Dr. Charles Trolliet	SUI		<a href="mailto:trolliet@swissonline.ch">trolliet@swissonline.ch</a> 0041792053291
			Assistant FEI Delegate					
	FEI Veterinary Commission (for Championships only)		President					
			Foreign Veterinary Delegate					
			Assistant FEI Delegate					
7	Veterinary Service Manager (VSM) (VR Art 1103) Treating Veterinarian (VR Art 1105)		Veterinary Service Manager	10109372	Dr. Alessandra Ramseyer ISME Avenches	SUI		Alessandra.ramseyer@vetsuisse.unibe.ch + 41 79 743 83 63
			FEI Permitted Treating Vet	10191822	Antonia Müller	SUI		Antonia.mueller@vetsuisse.unibe.ch + 41 79 463 47 28
8	Chief Medical Officer		Chief Medical Officer		Dr. Tom Beechenor	IRL		<a href="mailto:tombeechinor@googlemail.com">tombeechinor@googlemail.com</a> 00353861732468
	Medical services		Medical Services		Ambulanzdienst Murten	SUI		
9	Farrier		Farrier		Simon Schwab	SUI		
10	NF Delegate		NF Delegate (if applicable)					



## VI. INVITATIONS

### 1. GENERAL

Number of NFs invited	unlimited
Number of Athletes from the host nation	unlimited
Number of Athletes per NF	unlimited
Number of Horses per Athlete	Max. 3 per category, in total max. 4
Ballot procedure in case of excessive entries. Must be specified	see below

<p>Ballot procedure in case of excessive entries:</p> <p>Max. number of participants per category: 45</p> <p>4*: Max. number of foreign Athletes: 20 Max. number of Swiss Athletes: 25</p> <p>3*: Max. number of foreign Athletes: 15 Max. number of Swiss Athletes: 30</p> <p>If the max number of Swiss Athletes per category is not achieved, remaining places go to foreign Athletes.</p> <p>Foreign Athletes in CCI3*-S: only if min 1 horse entered in CCI4*-S.</p>
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Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

### 2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

## VII. ENTRIES

### IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art. 509 of the FEI Eventing Rules, 25<sup>th</sup> edition, updates effective 1 January 2020.

Deadlines for Entries:

Nominated Entries: N/A  
(NB: Nominated Entries apply to Championships and Games ONLY)

Closing date for Definite Entries: 17/08/2020

Last date for substitutions: 08/09/2020

#### FEES FOR HORSES

Entry fee per horse:	CCI3*-S: 265.- CHF (incl. VAT) CCI4*-S: 340.- CHF (incl. VAT)
Stabling fee per horse:	120.- CHF (incl. VAT)
TOTAL per Horse	CCI3*-S: 385.- CHF (incl. VAT) CCI4*-S: 460.- CHF (incl. VAT)
EADCMP fee Lower Level Events (CIMs) CHF 18 per horse per event (For definition of CIMs see Appendix E of the FEI General Regulations) Higher Level Events CHF 25 per horse per event (All other events not defined as CIMs)  Included in entry fee Not included in entry fee <input checked="" type="checkbox"/>	          CHF 18.00 per horse /CCI3* CHF 25.00 per horse /CCI4*
Details entry procedure fee / Payment:	see below
□	

Entries of foreign Athletes will not be accepted unless the entry fees (CCI3\*-S: 265.- CHF per horse or CCI4\*-S: 340 .- CHF per horse) have been transferred to the account mentioned below by closing date of definitive entries (17/08/2020).

In case an athlete withdraws, this amount will not be reimbursed.

The remaining amount, EADCMP fee and "other fees" (see below) have to be paid in the show office of Avenches.

Account holder: IENA Gestion & Services Sàrl  
Bank: Banque Cantonale de Fribourg, CH-1700 Fribourg  
IBAN: CH68 0076 8300 1102 2420 7  
BIC: BEFRCH22

Please state: Riders, horses name and competition as reason for payment on the bank transfer.

## 2. OTHER FEES

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Electricity for boxes (upon request): ./.  
Manure disposal: free  
Hay: CHF 10.00 per bale  
Straw: CHF 7.00 per bale  
Shavings:CHF CHF 15.00 per bale  
Sanitary facilities: free

Lorry/ Caravan area  
Parking: price: CHF 50.00 per lorry/caravan (incl. power supply)

Power supply: provided by the OC  Not provided by the OC  Price: included in the parking fee  
Water supply: provided by the OC  Not provided by the OC  Price: included in the parking fee

Other (please specify):

Tack box: CHF 120.00 per box  
Box with shavings in addition: CHF 30.00 per box  
Fine for unleashed dogs: CHF 50.00 per incident

All aforementioned amounts include VAT, if applicable

VAT number of the Organiser: CHE- 103.530.045 TVA

## 3. NO-SHOWS/LATE WITHDRAWALS

**NB:** In the case of withdrawals after the date of definite entries or no-shows, the athlete or

the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged and refund procedure:**

For each change of competition (e. g. from 4\* to 3\* or from 3\* to 4\*) on 8/09/2020, after 03:00 p. m. a fee of 25 CHF will be charged.

**4. QUALIFICATION**

Entries have to be in accordance with Art. 520 and 521 of the FEI Eventing Rules, 25th edition, effective 1 January 2020.

The eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (National, D, C, B, A) (Art.519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (Art. 520)

## VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.

### 1. TIMETABLE (TO BE PROVIDED PER CATEGORY/LEVEL IF MULTIPLE EVENTS)

<u>Short format competition</u>	Competition	Day	Date	Time
□ Opening of stables:	CCI3*-S	Wednesday	09/09/2020	05:00 p.m.
□ / Vet examination on arrival:		Wednesday	09/09/2020	05:00 p.m.
□ Official Course Inspection:		Thursday	10/09/2020	06:00 p.m.
□ 1 <sup>st</sup> Horse Inspection (if applicable):				
□ Declaration of Starters (+41 79 3178747):		Thursday	10/09/2020	12:00-5:00 p.m.
□ 1st Start – Dressage:		Friday	11/09/2020	08:00 a.m.
□ 1st Start - Cross-Country:		Saturday	12/09/2020	08:00 a.m.
□ 2 <sup>nd</sup> Horse Inspection:		Sunday	13/09/2020	approx. 8:30 a.m.
□ 1st Start – Jumping:		Sunday	13/09/2020	approx. 10:00 a.m.
□ Prize-giving:		Sunday	13/09/2020	following jumping test

Short Format competition

	Competition	Day	Date	Time
<input type="checkbox"/> Opening of stables:	CCI4*-S	Wednesday	09/09/2020	05:00 p.m.
<input type="checkbox"/> / Vet examination on arrival:		Wednesday	09/09/2020	05:00 p.m.
<input type="checkbox"/> Official Course Inspection:		Thursday	10/09/2020	06:00 p.m.
<input type="checkbox"/> 1 <sup>st</sup> Horse Inspection (if applicable):				
<input type="checkbox"/> Declaration of Starters (+41 79 3178747):		Thursday	10/09/2020	12:00-5:00 p.m.
<input type="checkbox"/> 1st Start – Dressage:		Friday	11/09/2020	08:00 a.m.
<input type="checkbox"/> 1st Start - Cross-Country:		Saturday	12/09/2020	approx. 11:00 a.m.
<input type="checkbox"/> 2 <sup>nd</sup> Horse Inspection:		Sunday	13/09/2020	approx. 9:30 a.m.
<input type="checkbox"/> 1st Start – Jumping:		Sunday	13/09/2020	approx. 12:00 a.m.
<input type="checkbox"/> Prize-giving:		Sunday	13/09/2020	following jumping test

## IX. COMPETITION DETAIL

Format: CCI-S

Level : 3\*

This competition will be in accordance with Rules for Eventing, 25th Edition,  
updated 1 January 2020

### Technical Conditions

#### DRESSAGE TEST

FEI Eventing 3* B


#### CROSS-COUNTRY

Event	Length	3.025 m – 3.575 m
	Speed	550 m/min
	Approx. number of efforts	27 - 32

#### JUMPING

Event	Distance	max. 600 m
	Speed:	350 m/min
	Number of efforts:	14
	Number of Obstacles:	10 - 11

#### PRIZE – CLASSIFICATION

Total amount of prize money (currency)	3000.- CHF
Breakdown per category / placing (1 prize per 4 athletes, minimum 5 prizes and 1 <sup>st</sup> prize not more than 1/3 of total prizemoney)	According to FEI rules
Other details on PM distribution	

Format: CCI-S

Level : 4\*

This competition will be in accordance with Rules for Eventing, 25th Edition,

updated 1 January 2020

**The CCI4\*-S Event is not a qualifier for the 2020 Olympic Games. Qualifying results obtained at this competition remain a qualifier for FEI Eventing competitions, FEI Eventing Athlete Rankings and for the Athletes categorisation.**

## Technical Conditions

### DRESSAGE TEST

FEI Eventing 4* B


### CROSS-COUNTRY

Event	Length	3.420 m – 3.990 m
	Speed	570 m/min
	Approx. number of efforts	30 - 35

### JUMPING

Event	Distance	max. 600 m
	Speed:	375 m/min
	Number of efforts:	max. 15
	Number of Obstacles:	11 - 12

### PRIZE – CLASSIFICATION

Total amount of prize money (currency)	6000.- CHF
Breakdown per category / placing (1 prize per 4 athletes, minimum 5 prizes and 1 <sup>st</sup> prize not more than 1/3 of total prizemoney)	According to FEI rules
Other details on PM distribution	



PRIZEMONEY SUMMARY

Category	Level	Currency	Amount
CCI-S	3	CHF	3.000
CCI-S	4	CHF	6.000
TOTAL			9.000

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed.** (FEI General Regulations articles 127 and 128)

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

## X. FACILITIES OFFERED

### 1. ATHLETES

#### Accommodation

Hotel: B&B Hotel Lully 3 Lakes  
Address: Restroute Rose de la Broye, A1, CH-1470 Lully  
Telephone: +41 26 664 86 86  
At the expense of: The Organiser  or Athletes   
Accommodated (bed and breakfast) from to

#### Meals

At the expense of: The Organiser  or Athletes   
Meals provided from to

Accommodation will be at the athletes' own expense.

Meals will be made available on the show grounds at the athletes' own expense.

### 2. GROOMS

#### Accommodation

Requests for accommodation must be sent with entries.

Accommodation will be at the expense of: Organiser  Athletes   
Accommodated (bed and breakfast) from to

#### Meals

At the expense of: The Organiser  or Athletes   
Meals provided from to

Accommodation will be at the athletes' expense.

Meals will be made available on the show grounds at the athletes' expense.

**NB: If applicable, organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

### 1. DRAW

List of Draws, time, date and location:  
CCI3\*-S/CCI4\*-S3 acc. to Art. 533

1st test – Dressage: by draw

2nd test – Cross Country: as Dressage

3rd test – Jumping: reverse order of classification after Dressage and Cross Country test

### 2. COMPETITION ARENA(S)

Dressage:

- Dimensions: 40 x 60 m
- Type of Footing: Sand

Cross Country:

- Type of Ground: Grass

Jumping:

- Dimensions: 70 x 100 m
- Type of Footing: Sand or Grass

### 3. PRACTICE ARENA(S)

Dimensions: 3 different areas including outdoor arena 40 x 80 m  
Type of Footing: Sand or Grass  
Additional practice areas: Galloping track

### 4. STABLES

Size of boxes 3 m x 3 m (80% minimum 3m x 3m + 20% 3m x 4m)

Horses will be stabled (incl. 1st bedding - straw) on the show grounds from 09/09/2020 - 13/09/2020. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. Only the assigned stables may be used. Power supply has to be ordered and paid for with the entries.

### 5. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?  
(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of the company: rechenstelle.de  
FEI Certified Service Provider ID number: Contact person at Event

Name: Theo Nothofer, Peter Jansen  
FEI ID number:  
Contact email: info@rechenstelle.de

No

Name of the company:  
Contact person at Event  
Name:  
FEI ID number:  
Contact email:

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

**6. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event? Yes

Name of Company:

Contact person

Name:

FEI ID number (if applicable):

Contact email:

Activity/Function:

(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

No

**7. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony is invited to the prize giving ceremony: Yes

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8.

Athletes riding their horses: Yes  No

**8. ADVERTISING ON ATHLETES AND HORSES**

At CI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with article 541 of the FEI Eventing Rules.

For Championship or CIO Nations Cup Competitions, please specify below.

<u>Championship</u> : personal sponsor logo	Authorised <input type="checkbox"/>	Not authorised <input type="checkbox"/>
<u>Nations Cup Competitions</u> : personal sponsor logo	Authorised <input type="checkbox"/>	Not authorised <input type="checkbox"/>

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**9. TICKETING**

Are you selling tickets for spectators to attend your event: No

Name of your ticketing provider:

Web address to buy tickets:

**10. BETTING**

Betting will be authorised by the Organiser: Yes  No

**11. TRANSPORT REIMBURSEMENT HORSES /PONIES**

Transport expenses to be paid by:  
The Organiser  at \_\_\_\_\_ per km.  
The Athlete

**12. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance   
Organiser Shuttle Service   
Public Transport  to be paid by the Organiser  / the Athlete X  
If paid by Athlete approximate cost per round trip:  
Other:

**14. LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables Yes  No

**15. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

## XII. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Address:

Telephone:

Fax: Email:

Opening hours:

Horses are subject to the usual customs formalities (ATA document).

All horses travelling to Switzerland must be declared at their respective Chamber of Commerce.

For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist:  
Sabine Begert, +41 79 317 87 47.

Customs and veterinary fees will not be taken.

### 2. HEALTH REQUIREMENTS

#### GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse, it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### ENTRY OF HORSES

##### Required health tests and vaccinations:

Horses based in Germany, France, Italy, Austria: Coggins-Test within 30 days before the start of competition is mandatory; written negative results have to be presented at arrival of the horses

Quarantine period:

Specimen Import Licence applied:

### 3. NATIONAL REQUIREMENTS

If applicable please provide:

### 4. PONIES

FEI Veterinary Regulations, Chapter IX and Annex X: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

## 5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport, which has been continually revalidated without interruption.

### 7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
First Booster	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course

		Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

**7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

**8.1. SAMPLING. FEI VETERINARY REGULATIONS CHAPTER VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.



### XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>.

### XIV. ADDITIONAL INFORMATION

#### 1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/fei/covid-19/return-to-play/policy-tools>) is mandatory and applies for any FEI Event taking place as of 1 July 2020. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, at the latest ten (10) working days before the event's deadline for Definite Entries.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy will be removed from the FEI calendar in accordance with Article 112.3 of the FEI General Regulations.

#### ASSUMPTION OF RISK / WAIVER OF LIABILITY

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of

premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

## 2. MEDICAL INFORMATION FORM FOR ARMBANDS

### Declaration of medical condition

Athletes with medical conditions that may be relevant in the case of a medical emergency are responsible, at every Event when riding, for wearing a medical data carrier\* from a system provider able to communicate information at least in English. Alternatively (and at the minimum), a medical armband of good quality can be used. Athletes who chose to wear an armband should download and fill the form available for this purpose on the FEI's website <http://inside.fei.org/fei/your-role/officials/eventing/forms>.

\* Medical data carrier (also called "medical identification tag"): small emblem or tag worn on a bracelet, neck chain, or on the clothing, intended to alert paramedics/physicians/ first responders that the wearer has an important medical condition.

Conditions that are relevant include recent head injury, serious past injuries/surgery, chronic health problems such as diabetes, long-term medications and allergies. If in doubt, the athlete should discuss this with his own treating physician."

## 3. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### 3.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

#### 3.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses, which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### 3.1.2. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

### 3.1.3. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage, which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place, which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

## 3.2. ATHLETES AND OWNERS

### 3.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### 3.2.2. Additional Liability Information

The organiser declines any liability for property or pecuniary damage, which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organiser, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases, he is liable for compelling legal liability acc. to the legal requirements.

### 3.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## 4. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <https://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf> Appeals:  
<https://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## 5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

## 7. ADDITIONAL INFORMATION FROM THE ORGANISER

### 7.1 TIMETABLE

The times stated under "VIII. TIMETABLE" are subject to alterations.

### 7.2 FEI-PASSPORTS

Horses entered in CIMs (CCI1\*-Intro/CCI2\*-S&L/CCI3\*-S&L/CCIP1/CCIP2) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### 7.3 SWISS ANIMAL WELFARE ACT

According to the Swiss Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

### 7.4 DOGS

Dogs must be on a leash at all times when on the grounds of the IENA and Haras National (also in the stable and parking area!!!). Owners of dogs running free are subject to a warning or fine.

### 7.5 DATA PROTECTION BASIC REGULATION

With the entry declaration the athlete agrees that the show organisers are permitted to save their data and uses photos and film footages made at the event of the athlete for publications etc.

## 8. MINIMUM AGE LIMITATION

LEVEL	ATHLETES	HORSES
1*	12	5
2*	14	6
3*	16	6
4*	18	7
5* + CH4*	18	8

## 9. PRIZEMONEY DISTRIBUTION

### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed.** (FEI General Regulations articles 127 and 128)

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every

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commenced four Athletes, with a minimum of five prizes.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they **must** provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

## XV. ANNEXES

### 1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID<sup>1</sup>: 10127838  
Name\*: Vogg  
First Name\*: Daniele  
E-Mail\*: vogg@gmx.net  
Access Rights\*: Admin<sup>2</sup>  Consult<sup>3</sup>   
Events<sup>4</sup>: CCI3\*-S/ CCI4\*-S

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FEI ID<sup>1</sup>: 10135806  
Name\*: Nothofer  
First Name\*: Theo  
E-Mail\*: theo@rechenstelle.de  
Access Rights\*: Admin<sup>2</sup>  Consult<sup>3</sup>   
Events<sup>4</sup>: CCI3\*-S/ CCI4\*-S

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FEI ID<sup>1</sup>: 10098496  
Name\*: Janssen  
First Name\*: Peter  
E-Mail\*: peter@rechenstelle.de  
Access Rights\*: Admin<sup>2</sup>  Consult<sup>3</sup>   
Events<sup>4</sup>: CCI3\*-S/ CCI4\*-S

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FEI ID<sup>1</sup>: 10025229  
Name\*: Nothofer  
First Name\*: Celina  
E-Mail\*: Celina@rechenstelle.de

## CHECKLIST FOR DRAFT SCHEDULE EVENTING 2020



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Access Rights*:	Admin <sup>2</sup> <input checked="" type="checkbox"/>	Consult <sup>3</sup> <input type="checkbox"/>
Events <sup>4</sup> :	CCI3*-S/ CCI4*-S	

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* Mandatory Fields

## 2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within four days after the conclusion of the event. All relevant information, file format and tutorial can be found on this page: <https://inside.fei.org/fei/your-role/it-services/results/eventing-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [eventingresults@fei.org](mailto:eventingresults@fei.org), in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CIs/CIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

### **All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

## 3. STEWARDING (Only for Jumping test of the Eventing competition, as per FEI Jumping rules)

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Championships, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. [Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.] If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1)